

Classification:	Clinician
Position Title	Clinician
Department:	Clinical Services
Reports to:	Clinical Director

Definition of Classification:

Under general supervision, provide integrated, culturally and linguistically competent mental health and substance abuse services to meet the prevention, intervention, treatment and recovery needs of the client. Counsels individuals, families and/or groups and develops and implements therapeutic treatment plans in compliance with program funding standards.

This position is also responsible for coordinating and providing case management, bio-psychosocial assessments, vocational counseling, and discharge/continuing care planning of clients.

Services may be school-based.

Description of Duties:

1. Represent the agency in a consistently professional manner, always modeling a commitment to the agency's Mission and Values.
2. Maintain confidentiality of records relating to clients' treatment.
3. Counsel clients individually and in group/family sessions, to assist in overcoming dependencies and meeting identified goals.
4. Lead and co-facilitate group therapy sessions in a manner that creates an
5. atmosphere in which self-disclosure is facilitated, helps clients gain group process skills, and helps clients gain insight into problems and utilizes techniques effectively
6. Assist with behavior modification plans.
7. Consults with psychologist/psychiatrist or other specialists concerning treatment plans and amends plans as required.
8. Maintain clinical records according to program policies and those of licensing and accrediting agencies, document the client's progress accurately as it relates to treatment goals and objectives, ensure that documentation is timely, consistent, clear and articulate and keep clinical records secure at all times
9. Maintains regular contacts with other agencies/professionals regarding client progress in the therapeutic treatment program through phone calls, letters, and/or monthly reporting.
10. Maintain regular contact and open communication with families, assist families in identifying the problems and issues and assist families in finding resources to help themselves.
11. Supervise other social service staff, interns and assistants.
12. Prepare all reports as required by funding sources for Executive Director and Clinical Director in a timely and accurate fashion.
13. Promote and maintain a sense of teamwork between Clinical Services, other CAPC staff, volunteers, Board members, and other individuals relevant to the successful operation of each program.
14. At the direction of the Clinical Director, aggressively seek out funding for, and work with other CAPC staff and community partners to develop programs consistent with the goals and objectives of the Council.
15. Assist the Clinical Director as requested.

16. Network with other community agencies and participate when requested, in community and health fairs and other events designed to promote CAPC programs.
17. Other duties, both program specific and CAPC related, as assigned.

Minimum Qualifications

Education: Graduation from an accredited college or university with a Master's degree in social work, psychology or a closely related field. Possession of ACSW or MFTI required; LCSW or MFT desirable.

Experience: Four years of relevant experience working with at-risk children and families in therapy and case management. Experience must include no less than at least two years of internship or volunteer experience working in the mental health capacity.

Knowledge of: The child welfare system, childhood development, and child abuse issues.

Ability to: Gather and analyze data; organize and write reports, read, understand, interpret and apply pertinent rules and regulations; express oneself clearly and concisely, both orally and in writing; establish and maintain working relationships with others; present oneself professionally.

Technical Skills: Intermediate knowledge of Microsoft Office (Word, Excel, Access, Power Point, Publisher) and ability to learn other software as requested. Ability to learn and efficiently use the BHS required data collection system.

Condition of Employment: Employee shall be required to provide a T.B. clearance (checked every two years), submit fingerprints for Department of Justice Clearance, FBI, CACI and provide annually, a DMV record report compliant with the Agency's liability insurance requirements. Employee must have a car, a valid driver's license, and proof of automobile insurance. Employee must demonstrate strong interpersonal skills and the ability to communicate with clients and co-workers in a compassionate, non-discriminatory, non-judgmental manner. Position is dependent on continued funding and is an at-will position. Available to work on evenings and weekends as required by supervisor.

Physical Demands: In order to perform the job duties associated with this position, the employee is regularly required to use his/her hands to finger, handle, grasp objects, tools and/or controls. The ability to talk, sit, stand, walk, and hear well is necessary. The employee may also be required to reach with hands and arms, climb or balance, stoop, kneel, crawl, or crouch. On occasion, the employee may be required to lift and/or move 25 pounds.

Visual ability to judge distance, color, focus, and see peripheral objects is also necessary.

Physical demands described here are representative of those that must be met by every CAPC employee. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.