



Child Advocates / Parent Coaches
Child Abuse Prevention Council

Classification: Mental Health Specialist 2 or 3
Position Title Mental Health Specialist
Department: Clinical Department
Reports to: Program Manager

Definition of Classification:

Under general supervision this position will build community relationships with participating schools and districts to ensure timely, comprehensive & culturally sensitive suicide prevention services are brought to various schools and students consistent with contract obligations. This position will play an integral role in assisting with community task force development and implementation to ensure that the Yellow Ribbon Campaign and all components of the Suicide Prevention program are rolled out with quality & positive outcomes. This position will also screen high school students for depression and link them to appropriate services – including student groups, which this position will facilitate.

Description of Duties:

1. Represent the agency in a consistently professional manner, always modeling a commitment to the agency's Mission and Values.
2. Maintain files on a daily basis and assisting with any related statistical and/or evaluation components.
3. Provide group mental health services to students on identified areas of concerns, trending campus challenges, etc. utilizing the designated curricula.
4. Provide all aspects of Yellow Ribbon Campaign presentations and SafeTALK trainings to school staff and students.
5. Responds to crisis situations when appropriate; following necessary documentation guidelines.
6. Implement community task force development to ensure awareness about various suicide prevention strategies, programs and resources are made available to the community.
7. Network with school personnel and other community agencies/vendors/etc. to increase participation for Get Connected Walk 4 Life, suicide prevention program awareness/implementation, etc.
8. Support schools in building capacity of their staff to respond to and support students dealing with depression, anxiety, and self-harm behaviors.
9. Assume responsibility for case assessments, service/client plans, and reports for each client.
10. Maintain case files and data base programs on a daily basis and assisting with any related statistical and/or evaluation components.
11. Have a basic working knowledge of suicide, suicide prevention and suicide awareness related research, trends, etc.
12. Establishes trust with clients through client centered support and encouragement.
13. Promote and maintain a sense of teamwork between Suicide Prevention program and other CAPC staff, CPS, community partner agencies, and other individuals relevant to the successful case management of each case.
14. Network with other community agencies and participate when requested, in community and health fairs and other events designed to promote CAPC programs, including – but not limited to – Suicide Prevention.
15. Other duties, both program specific and CAPC related, as assigned.

Minimum Qualifications

Education:

MHS 2: Graduation from an accredited college or university with a Master's Degree in social work, psychology, counseling or related field. Must be registered with the California Board of Behavioral Sciences and in possession of ACSW, MFTI, LCSW or LMFT; employment contingent upon active BBS registration at all times.

ACSW and MFTI candidates must pass Law & Ethics exam as outlined by most recent BBS regulations.

MHS 3: Graduation from an accredited four year college or university with major course in social services, Psychology, Child Development or a closely related field.

Experience: Two years of relevant experience working with children and families (preferably of high school age) or social work case management. Additional qualifying experience may be substituted for required education on a year-for-year basis to a maximum of two years.

Knowledge of: The child welfare system, mental illness, childhood development, and child abuse issues. Knowledge of suicide, high risk behaviors, and suicide prevention strategies helpful.

Ability to: Gather and analyze data; organize and write reports, read, understand, interpret and apply pertinent rules and regulations; express oneself clearly and concisely, both orally and in writing; establish and maintain working relationships with others; present oneself professionally; work well with youth, school staff and other partners.

Technical Skills: Intermediate knowledge of Microsoft Office (Word, Excel, Access, Outlook, PowerPoint, Publisher).

Condition of Employment: Employee shall be required to provide a T.B. clearance (checked every two years), submit fingerprints for Department of Justice Clearance, and provide annually, a DMV record report compliant with the Agency's liability insurance requirements. Employee must have a car, a valid driver's license, and proof of automobile insurance. Employee must demonstrate strong interpersonal skills and the ability to communicate with clients and co-workers in a compassionate, non-discriminatory, non-judgmental manner. Position is dependent on continued funding and is an at-will position. Be available to work on evenings and weekends as required by supervisor.

Physical Demands: In order to perform the job duties associated with this position, the employee is regularly required to use his/her hands to finger, handle, grasp objects, tools and/or controls. The ability to talk, sit, stand, walk, and hear well is necessary. The employee may also be required to reach with hands and arms, climb or balance, stoop, kneel, crawl, or crouch. On occasion, the employee may be required to lift and/or move 25 pounds. Visual ability to judge distance, color, focus, and see peripheral objects is also necessary.

Physical demands described here are representative of those that must be met by every CAPC employee. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.